

Note: USE ONLY IF YOU ARE ARRIVING BEFORE September 30 OR STAYING ON OR AFTER THE NIGHT OF October 5

## PRE AND POST CONFERENCE RESERVATION FORM

Call or Fax to:

Reservations  
The Banff Centre for Conferences  
FAX: 1-403-762-7502  
PHONE: 1-403-762-6308 or 1-800-884-7574

I will be attending the forthcoming Engineering Foundation Conference on

### **MICROGRAVITY TRANSPORT PROCESSES**

September 30 – October 5, 2001

The Foundation will reserve my accommodations for the conference period; however, I plan to either arrive early and/or stay later. I understand that the cost of a single or double superior room is \*\$140/night (Canadian funds; includes gratuity and access to Sally Borden Recreational Facility; does not include meals or 7% GST or 5% accommodation tax) and I wish to guarantee pre or post conference accommodations for the following nights:

Night(s) of: \_\_\_\_\_ Smoking \_\_\_\_\_ or Non Smoking \_\_\_\_\_

Single Room \_\_\_\_\_ or Double Room \_\_\_\_\_ Special Needs: \_\_\_\_\_

Name of Person Sharing Room (if Double) \_\_\_\_\_

Credit card (Amex, Visa, MC) \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Card number: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Full Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Telephone/Fax: \_\_\_\_\_

**\*The Banff Centre will honor this special conference rate (plus tax) for a bedroom for three days prior to or after the conference on a space available basis.**

A deposit of one night's lodging is required to secure space.

*Banff Centre Cancellation Policy: The deposit of one night's lodging will be refunded if cancelled prior to 48 hours of arrival. If cancellation is received within 48 hours of arrival, the one night's lodging deposit will be forfeited.*