

# Advanced Construction Period

Hall	Stand No.
Exhibitor	

## Events in 2004

**Fax-No. +49 30 3038 - 2090**

or mail to: **Messe Berlin GmbH, Guest Events, Messedamm 22, D-14055 Berlin**

**For queries please contact:**

Guest Events: Tel. +49 30 / 3038 - 2188

e-mail: [guest-events@messe-berlin.de](mailto:guest-events@messe-berlin.de)

Dates of event: \_\_\_\_\_

Commencement of construction as notified by organizer: \_\_\_\_\_

The time allowed by the organiser for construction work is insufficient. We therefore apply to commence construction ahead of this starting date. \_\_\_\_\_

**A charge of EUR 5,11 per day and per sqm plus value-added tax will be made for construction work beginning ahead of the official commencement.**

Number of additional days required: \_\_\_\_\_ x **EUR 5,11** x \_\_\_\_\_ Stand size/sqm.

To ensure that construction can take place without disruption on the site please supply the following details:

Stand construction firm: \_\_\_\_\_

Vehicle Registration: \_\_\_\_\_

Contact during construction: \_\_\_\_\_

Telephone: \_\_\_\_\_

**Messe Berlin will investigate whether it is possible to commence construction ahead of the official date, and will inform you immediately.**

**Unless Messe Berlin has been notified at least 3 working days before the commencement of construction, it can give no guarantee that the previous stands have been dismantled in time to allow advance construction.**

**Furthermore, although Messe Berlin does not provide any guarantees that all the necessary preliminary work (electrical and water connection, suspension work) has been completed in time to allow advance construction to take place, it will make every effort to ensure that the work is carried out without delay.**

We are aware that the organisers of the fair/exhibition must be notified of any construction work beginning before the official date, and that their approval must be obtained.

Invoicing address/Customer:

Street

Zip code/City/Country

Contact at the stand:

Telefon

Telefax

E-mail

Customer number (if available):

\_\_\_\_\_

We hereby confirm that we have noted the conditions. We accept them as binding and agree to their application.

Legal venue and place of jurisdiction: Berlin-Charlottenburg.

Date

Name of customer (in block letters)

\_\_\_\_\_

Legally binding signature/Company stamp

# Prolonged Dismantling Period

Hall	Stand No.
Exhibitor	

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or mail to: **Messe Berlin GmbH, Guest Events, Messedamm 22, D-14055 Berlin**

**For queries please contact:**

Guest Events: Tel. +49 30 / 3038 - 2188

e-mail: [guest-events@messe-berlin.de](mailto:guest-events@messe-berlin.de)

Commencement of dismantling as notified by organizer: \_\_\_\_\_

The time allowed by the organiser for dismantling work is insufficient. We therefore apply to prolong dismantling until: \_\_\_\_\_

**A charge of EUR 5,11 per day and per sqm plus value-added tax will be made for prolonged dismantling work.**

Number of additional days required: \_\_\_\_\_ x **EUR 5,11** x \_\_\_\_\_ Stand size/sqm.

To ensure that dismantling can take place without disruption on the site please supply the following details:

Stand construction firm: \_\_\_\_\_

Vehicle Registration: \_\_\_\_\_

Contact during construction: \_\_\_\_\_

Telephone: \_\_\_\_\_

**Messe Berlin will investigate whether it is possible to prolong dismantling after the official date, and will inform you immediately.**

We are aware that the organisers of the fair/exhibition must be notified of any dismantling work after the official date, and that their approval must be obtained.

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Exhibitor / Invoicing address	We hereby confirm that we have noted conditions .	
_____	We accept them as binding and agree to their application.	
Street	_____	_____
Postal code/City/Country	Date	Name of customer (in block letters)
_____	_____	_____
Contact at the stand	_____	
Telephone	Legally binding signature and company stamp	
_____	_____	
Telefax	_____	
_____	_____	
E-mail	_____	
_____	_____	

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